



**CONNECTICUT NATIONAL GUARD  
JOINT ENLISTMENT ENHANCEMENT PROGRAM (JEEP) CONTRACT**

**Control Number:** \_\_\_\_\_

This contract is between the Connecticut Military Department (CTMD) and the JEEP Assistant below.

\_\_\_\_\_  
*(Soldier's or Airman's Rank, Last Name, First Name, Middle Initial)*

\_\_\_\_\_  
*(Recruiter's Duty Address to Include City, State and Zip Code)*

I am serving as a member of the Connecticut National Guard, assigned as a JEEP assistant to:

\_\_\_\_\_  
*(Recruiter's Unit Name and Complete Address)*

To enhance and actively engage in enlisting or accessing new members of the Connecticut National Guard by the provisions of the JOINT ENLISTMENT ENHANCEMENT PROGRAM (JEEP). Be it known that:

\_\_\_\_\_  
*(Rank, Last Name, First Name, Middle Initial - hereafter referred to as JEEP ASSISTANT)*

Currently residing at: \_\_\_\_\_  
*(Complete Home Address and Phone Number of JEEP ASSISTANT)*

Has provided the following information about a potential new or prior service recruit:

\_\_\_\_\_  
*(RECRUIT'S First Name, Middle Name, Last Name and Phone Number - Hereafter Referred to as RECRUIT)*

The JEEP ASSISTANT has agreed to the following terms via [www.ctjeep500.com](http://www.ctjeep500.com)

1. The JEEP ASSISTANT agrees to be available to the prospective RECRUIT prior to enlistment or accession and provide information, guidance, mentorship, encouragement, and support until the prospective RECRUIT enlists into the Connecticut National Guard.
2. The RECRUIT must successfully enlist into the Connecticut Army National Guard or the Connecticut Air National Guard and complete DD Form 4, and DD Form 1966 or NGB 377, and be assigned to a unit of the Connecticut National Guard. Other documents may be required for validation and certification purposes.
3. The JEEP ASSISTANT must be a member of the Connecticut National Guard or verified retiree at the time of the enlistment or accession to validate the terms of this contract.
4. The JEEP Assistance must strictly abide by the terms of the JEEP as provided in GO 2023-01.

\_\_\_\_\_  
(JEEP ASSISTANT Signature and Date)

\_\_\_\_\_  
(Recruiter Signature and Date)



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**PART II. ENLISTMENT VERIFICATION**

I, \_\_\_\_\_  
(JEEP Program Manager's First, Middle, and Last Name)

Hereby certify the RECRUIT listed below has enlisted into the Connecticut National Guard,

\_\_\_\_\_  
(RECRUIT'S First Name, Middle Name, Last Name)

And is assigned to: \_\_\_\_\_  
(Unit name and complete address)

I further certify that \_\_\_\_\_  
(JEEP ASSISTANT – First Name, Middle Name, and Last Name and Last 4 of SSN)

acted as the JEEP ASSISTANT for the above-named enlistee and has provided sufficient evidence that he/she is a member or retiree of the Connecticut National Guard assigned to/discharged from:

\_\_\_\_\_  
(Unit Name and Complete Address)

The following forms have been attached to this JEEP CONTRACT:

\_\_\_\_\_ DD 4

\_\_\_\_\_ NGB 337

\_\_\_\_\_ W-9 (For JEEP ASSISTANTS)

\_\_\_\_\_ DD 214 (for retired JEEP ASSISTANTS)

\_\_\_\_\_ REDD Report (for current member JEEP ASSISTANTS)

\_\_\_\_\_ DD 1966 (JEEP ASSISTANT information must be recorded in remarks section)



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**PART III. CERTIFICATION AND REQUEST FOR PAYMENT**

MEMORANDUM FOR CONNECTICUT MILITARY DEPARTMENT (CTMD), ATTN: MAPO/JEEP ALLOWANCE, STATE ARMORY, 360 BROAD STREET, HARTFORD, CT 06105

Pursuant to CTNG GO 2023-01, "JEEP," all requirements below have been met:

- a. \_\_\_\_\_ RECRUIT has been identified as Army Guard \_\_\_\_ or Air Guard \_\_\_\_
- b. \_\_\_\_\_ RECRUIT has completed DD Form 4 (attached).
- c. \_\_\_\_\_ The RECRUITER has completed DD Form 1966 (attached) and the JEEP ASSISTANT who referred the ENLISTEE is recorded in the remarks section.
- d. \_\_\_\_\_ The JEEP ASSISTANT has a W-9 on file with the State Military Department (SMD).
- e. \_\_\_\_\_ Other documents not listed above (*list*): \_\_\_\_\_
- f. \_\_\_\_\_ JEEP ASSISTANT has provided evidence of service or retirement.
- g. \_\_\_\_\_ Name/unit of Enlistee: \_\_\_\_\_  
\_\_\_\_\_

It is expressly understood and agreed that the JEEP allowance is not due and payable by the CTMD to the JEEP ASSISTANT unless each condition set forth above is satisfied IAW CTNG GO 2023-01. The terms and conditions contained in JEEP Agreement Sections I., II. and III. with Control Number \_\_\_\_\_ has been fulfilled and the JEEP Assistant allowance is authorized in the amount of \$500.00.

\_\_\_\_\_  
(Commander, 6th RRB – Signature/Date)

As validated by JEEP Agreement Parts I – III, The Adjutant General issued SAD ORDER FOR JEEP ALLOWANCE # \_\_\_\_\_ Dated \_\_\_\_\_,

\_\_\_\_\_  
Russel Bonaccorso, CTMD MAPO